

How to Assign a Driver to a Truck on 24/7 Truckin

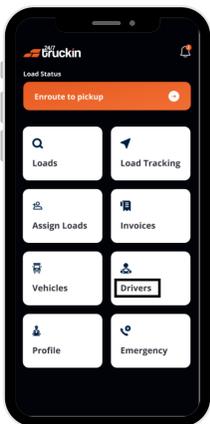
Streamline Your Operations:
How to Easily Assign Drivers to Trucks on 24/7 Truckin



Overview:

Assigning drivers to trucks is a crucial aspect of fleet management for owner operators using the 24/7 Truckin application. With user-friendly functionality, owner operators can efficiently manage their drivers and vehicles, ensuring smooth operations. Follow these step-by-step instructions to assign a driver to a truck using the 24/7 Truckin mobile application.

Image 1: Mobile App Homepage



Steps are as follow:

1. Access the 24/7 Truckin Mobile Application:

Begin by opening the 24/7 Truckin mobile application on your device.

2. Navigate to Drivers Section:

On the homepage of the application, locate and tap on the "Drivers Section" to access the list of company drivers.

3. First Method: Assign Driver from Drivers Section:

a. Select a Driver: Choose the driver to whom you want to assign a truck from the list of company drivers.

b. Assign Truck: Tap on the selected driver to open the bottom sheet, then click on "Assign Truck."

c. View Available Trucks: A list of available trucks will appear, indicating their status. Only trucks with an "Available" status can be assigned.

d. Assign Truck to Driver: Select the available truck card with the green toggle button and click on "Assign." Confirm your selection by clicking on the "Confirm" button.

e. Confirmation: Once confirmed, the driver is successfully assigned to the selected truck. You can view the details in the Drivers Section.

Image 2: Driver Screen

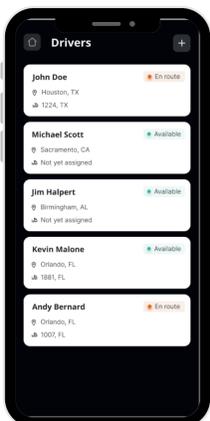


Image 3: Drivers Assign Screen

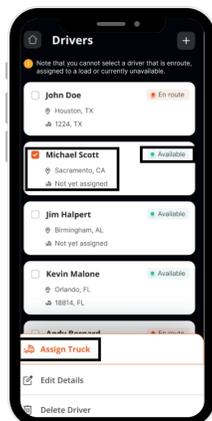


Image 4: Assign Truck Screen

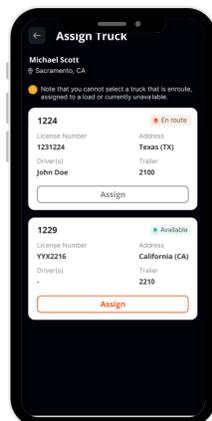


Image 5: Confirmation Screen

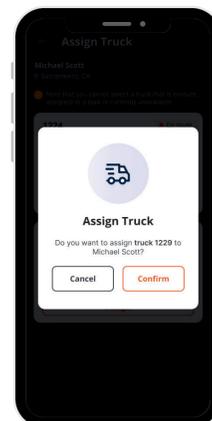
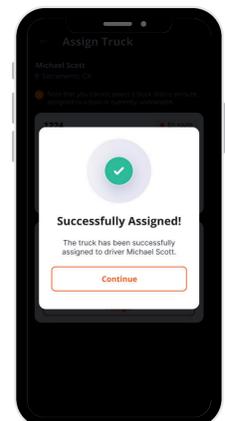


Image 6: Successfully Screen





Quick Tips

Note: The owner operator can assign "two drivers" to a single truck, if a load has the requirement of a team to transport the load. For assigning two drivers to a truck, the owner operator can select two drivers on "step a". But the status of "both drivers" should be "Available".

4. Second Method: Assign Driver from Vehicle Section:

- a. Navigate to Vehicle Section:** On the homepage, "click" on the "Vehicle Section" to access the list of company vehicles.
- b. Select a Truck:** Choose the "truck" to which you want to "assign a driver" from the list of "company vehicles".
- c. Assign Driver:** Tap on the "selected truck" to open the "bottom sheet", then "click" on "Assign Driver".
- d. View Available Drivers:** A list of "available drivers" will appear, indicating their "status". Only drivers with an "Available" status can be assigned.
- e. Assign Driver to Truck:** Select the "available driver" card with the "green toggle" button and "click" on "Assign Driver". Confirm your selection by clicking on the "Confirm" button.
- f. Confirmation:** Once confirmed, the truck is successfully assigned to the selected driver. You can view the details in the "Truck Tab".

Image 7: Homepage Screen

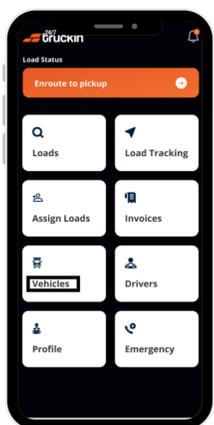


Image 8: Truck Assign Screen

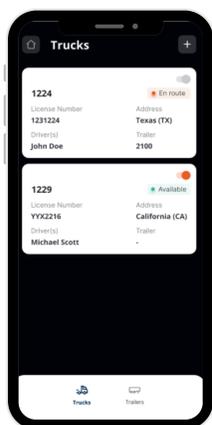


Image 9: Assign Driver Screen

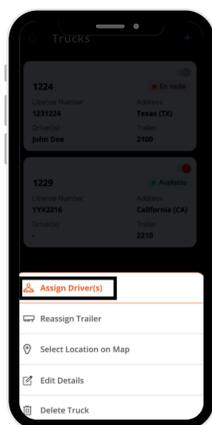


Image 10: Confirmation Screen

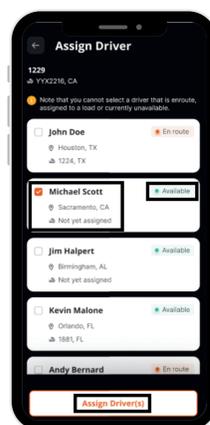
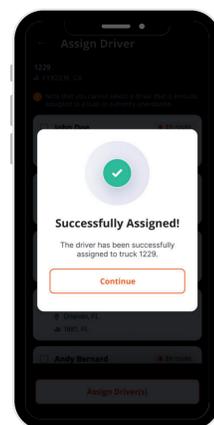


Image 11: Successfully Screen



Note: The owner operator can assign "two drivers" to a single truck, if a load has the requirement of a team to transport the load. For assigning two drivers to a truck, the owner operator can select two drivers on "step d". But the status of "both drivers" should be "Available".

By following these steps, owner operators can efficiently assign drivers to trucks using the 24/7 Truckin mobile application, ensuring effective fleet management and optimized operations.